

Ministry/Service Opening:

LIFE GROUP FACILITATOR

Focus Area: “Caregivers of Family & Friends”

[This is a temporary/part-time contracted position lasting Aug – Nov, 2019]



Ministry Mission

Our aim is to positively impact and empower all lives through the limitless transforming power, good news and love of Christ. We are a faith community called to exemplify and share that Christ's love intervenes and is purposed for all. To wit, our mission is “Love intervening for everyone.”

“Caregivers of Family and Friends” Group Facilitator Job Description

This group is for caregivers of family members and close friends.

Group Scope

This group consists of prayer, meditation, sharing, mutual support and life-lifting, faith strengthening discussion. It is a safe and sacred place created to allow participants to refresh, replenish and exhale in a confidential, Spirit-guided environment without judgment. It will also explore through open discussion different perspectives towards successfully navigating life as a caregiver. It is purposed to bring comfort, healing, God-peace and grounded perspective to caregivers of family and close friends. The group will consist of 5 to 7 people (max.)

Qualifications/Training

- Personal relationship with Christ
- Possess a heart for the Christ-willed success and/or personal and professional ministry experience with focus groups.
- Ability to demonstrate personal and professional integrity by abiding by the code of ethics that suppresses the disclosure of any confidential information about group members or any discussions outside the group session.
- Possess past and present relatability, learnings, and life application.
- Able to attend (2) mandatory two-hour Facilitator training sessions in July, 2019.

Responsibilities

- Demonstrate satisfactory communication, listening and social skills.

- Be able to enable participative discussions and learning among group members, allowing them to express and present different opinions while maintaining a respectful environment.
- Facilitate the exploration of different Christ-breathed perspectives among group members (including self-care) related to carrying out this ministry of compassion, both spiritually and in actual service.
- Engage in and encourage prayer and meditation during group sessions.
- Engage group members in the actualization of healing, comfort and God peace while in the throes of this difficult, yet God-willed and supported Christ-like ministry of compassion.
- Engage a variety of strategies to keep the process structured without interfering with group productivity.
- Hold scheduled group meetings every other week beginning August through November, 2019 (8-10 sessions)
- Adequately prepare and present a clear and concise personal, prayerful strategy and plan for the aforementioned sessions.
- Present a monthly general report to the Pastor summarizing group content and dynamics without compromising desired member anonymity or confidential information. Reports should not be less than one paragraph, but not more than one page.
- Communicate with the Pastor on a regular basis via email
- Ability to facilitate the group as a participant.

Educational Background

- Related education and/or professional experience desired, but not required.
- Basic computer proficiency.
- Demonstrate basic, proficient writing skills.

Time and Place

- Groups meet at various locations in greater Los Angeles and surrounding areas.
- Commitment is 60 to 90 minutes per group session and approximately one hour outside of the group for administrative tasks and communication with the Pastor.
- Meetings may be held on weekends, evenings, or as determined by the Pastor.

If interested, please complete the attached Life Ministries' Ministry/Service Info Sheet and forward along with your one page resume via email to lifeministriesdoc@gmail.com (Subject: Life Group Facilitator Applicant). For questions call 562-684-8247. Thank you.

Deadline: June 30, 2019 or until filled.

Ministry/Service Application & Information

"Love intervening for everyone."



All applicants must submit a resume with this application.

Personal Information

| | | | | |
|--|--|---|-------|-------|
| Name | | | | |
| Address | | City | State | Zip |
| Phone | | Mobile | | Email |
| Are you a U.S Citizen? Yes _____ No _____ | | Have You Ever Been Convicted Of A Felony? Yes _____ No _____ | | |
| If selected for employment are you willing to submit to Pre-Employment Drug Screen & Background Check? Yes _____ No _____ | | | | |

Position

| | |
|-------------------------------|----------------------|
| Position You Are Applying For | Available Start Date |
|-------------------------------|----------------------|

Education (Highest level achieved)

| | | | | |
|-------------|----------|----------------|--------------|-------|
| School Name | Location | Years Attended | Degree Rec'd | Major |
| | | | | |

References

| | | | |
|------|-------|---------|-------|
| Name | Title | Company | Phone |
| | | | |
| | | | |

Employment History (Most recent employer)

| | | | | |
|----------|-----------|----------------|-------|-----|
| Employer | Job Title | Dates Employed | Phone | |
| Address | | City | State | Zip |

Signature Disclaimer

I certify that my answers are true and complete to the best of my knowledge. If this application lead to employment, I understand that false or misleading information in my application or interview may result in my release.

| | | |
|--------------|-----------|------|
| Name (Print) | Signature | Date |
|--------------|-----------|------|

**Please return the completed Info Sheet and your one page Resume
to LIFE Ministries via email to lifeministriesdoc@gmail.com**